2015 APPLICATION GUIDELINES

Community Development (CD) Program

State of Nebraska, Department of Economic Development

Housing and Community Development Division

Community Development Block Grant (CDBG)

Effective for 2015 Program Year (July 1, 2015 through June 30, 2016)
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Chapter 1 Introduction

The Community Development (CD) Program has the primary objective to strengthen Nebraska communities through community development programs and services in order to provide a stable platform for economic development. The CD Program is administered within the Housing and Community Development (HCD) Division of the State of Nebraska Department of Economic Development (DED).

The Department’s role in CD Program project activities is to provide partial funding to communities for community development projects in order to leverage and utilize additional federal, state, and private resources within a community. Community development resources can be utilized for a variety of activities that may include, but are not limited to, infrastructure improvements; downtown building façade improvements; ADA accessibility; sidewalk improvements; water and sewer facilities; library facilities; planning; and many other CDBG-eligible activities.

In order to apply for CDBG funds it is important for applicants to review the 2015-2019 Consolidated Plan; the 2015 Annual Action Plan; and the Application Guidelines for specific CDBG Programs.

Current Annual Action Plan and Consolidated Plan information can be found on DED’s website at:

http://neded.org/consolidatedplan

Current Application Guideline information can be found on DED’s website at:

http://www.neded.org/community/grants/applications/cdbg-forms

Within the following Chapters is information on various Community Development (CD) programs. These programs include: Comprehensive Revitalization (CR); Comprehensive Investment & Stabilization (CIS); Public Works (PW); Water/Waste Water (W/WW); Planning (PP); and Downtown Revitalization (DTR). Each Chapter has detailed information for each program that includes: Section A. Overview; Section B. Application Forms and Instructions; and Section C. Application Guidelines. The three parts combined encompass the “Application Guidelines” for any of the specific programs. The purpose of these Application Guidelines is to provide applicants with all the necessary information in order to apply for Community Development Block Grant (CDBG) grant funding within the Community Development Program area.
In order to better understand the application process the Department will also be conducting Application Guideline Workshops that will give applicants the opportunity to ask questions and obtain more information about the Guidelines. Attendance is strongly encouraged. Specific information on Workshop dates and times can be found on the Department’s website.

The CD Program has different primary contacts for different CD program areas. Please contact the primary contact (noted below) for more information or in order to answer questions regarding specific Program areas.

<table>
<thead>
<tr>
<th>CD Program</th>
<th>Primary Contact</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Revitalization (CR)</td>
<td>Brian Gaskill</td>
<td>402-471-2280</td>
<td><a href="mailto:brian.gaskill@nebraska.gov">brian.gaskill@nebraska.gov</a></td>
</tr>
<tr>
<td>Comprehensive Investment &amp; Stabilization (CIS)</td>
<td>Brian Gaskill*</td>
<td>402-471-2280</td>
<td><a href="mailto:brian.gaskill@nebraska.gov">brian.gaskill@nebraska.gov</a></td>
</tr>
<tr>
<td>Public Works (PW)</td>
<td>Heather Voorman*</td>
<td>402-471-3775</td>
<td><a href="mailto:heather.voorman@nebraska.gov">heather.voorman@nebraska.gov</a></td>
</tr>
<tr>
<td>Water/Wastewater (W/WW)</td>
<td>Heather Voorman*</td>
<td>402-471-3775</td>
<td><a href="mailto:heather.voorman@nebraska.gov">heather.voorman@nebraska.gov</a></td>
</tr>
<tr>
<td>Planning (PP)</td>
<td>Jenny B. Mason</td>
<td>402-471-6280</td>
<td><a href="mailto:jenny.mason@nebraska.gov">jenny.mason@nebraska.gov</a></td>
</tr>
<tr>
<td>Downtown Revitalization (DTR)</td>
<td>Brian Gaskill</td>
<td>402-471-2280</td>
<td><a href="mailto:brian.gaskill@nebraska.gov">brian.gaskill@nebraska.gov</a></td>
</tr>
</tbody>
</table>

*prior to a permanent primary contact being selected for PW, please contact the above mentioned interim contact for more information.

Individuals who are hearing and/or speech impaired and have a TTY, may contact the Department through the Statewide Relay System by calling (711) INSTATE (800) 833-7352 (TTY) or (800) 833-0920 (voice). The relay operator should be asked to call DED at (800) 426-6505 or (402) 471-3111. Additional information is at the Nebraska Relay website [http://www.nebraskarelay.com/](http://www.nebraskarelay.com/). Nebraska Relay offers Spanish relay service for our Spanish-speaking customers. Spanish-to-Spanish (711) or 1-888-272-5528/ Spanish-to-English (711) or 1-877-564-3503. Nebraska le ofrece el servicio de relevo a nuestros clientes en español. Los consumidores de TTY pueden escribir por máquina en español y las conversaciones serán retransmitidas en español y inglés.

A complete directory of the Housing and Community Development (HCD) Division staff is noted on the following page.
State of Nebraska, Department of Economic Development
Housing and Community Development Division
301 Centennial Mall South, PO Box 94666, Lincoln, NE  68509-4666
http://www.neded.org/community

Department Phone: 402-471-3111    Toll-Free: 800-426-6505    Division Fax: 402-471-8405

Housing and Community Development (HCD) Division Staff:

Steve Charleston, HCD Division Director .................................................................................. 402-471-3757
Brian Gaskill, HCD Division Deputy Director & CDBG Program Manager ......................... 402-471-2280
Dave Honz, Economic Development Program Manager ....................................................... 402-471-3763
Bob Doty, Housing Program Manager ................................................................................. 402-471-2095

Community Development (CD) Team

Brian Gaskill, HCD Division Deputy Director & CDBG Program Manager ......................... 402-471-2280
Heather Voorman, Community Development Coordinator ................................................. 402-471-3775
Jenny B. Mason, Community Development Consultant ....................................................... 402-471-6280
Terry McAuliffe, Federal Aid Administrator ........................................................................... 402-471-3680

Economic Development (ED) Team

Dave Honz, Economic Development Program Manager ....................................................... 402-471-3763
Tom Stephens, Economic Development Financial Packager .............................................. 402-471-6587
Stew Jobes, NPLF Program Manager .................................................................................... 402-471-3114
Anissa Rasmussen, Economic Development Financial Packager .................................... 402-471-7999

Housing Team

Bob Doty, Housing Program Manager ................................................................................... 402-471-2095
Sara Tichota, Housing Coordinator ....................................................................................... 402-471-4169
Bob Jones, Southeast Region Housing Representative ......................................................... 402-471-3742
Rachel Meredith, Northeast Region Housing Representative .............................................. 402-471-2843
Shannon Fortney, Central Region Housing Representative .................................................. 402-890-4462
Kristi McClung, Western Region Housing Representative (Big Springs Office) ............... 308-889-3420

All email addresses are generally firstname.lastname@nebraska.gov Please visit the department’s website at: http://www.neded.org/staff-directory for a current listing of all DED staff.
Below is a summary of the application due date regarding any of the CD programs. For additional information please visit the Department’s website at [http://www.neded.org](http://www.neded.org)

**Proposed 2015 Application Acceptance Dates**

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<tr>
<td>Comprehensive Revitalization</td>
<td></td>
</tr>
<tr>
<td>• Phase III Application</td>
<td>August 31, 2015</td>
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<tr>
<td>Comprehensive Investment &amp; Stabilization</td>
<td></td>
</tr>
<tr>
<td>• Phase II Application</td>
<td></td>
</tr>
<tr>
<td>• Year Two</td>
<td>August 3, 2015</td>
</tr>
<tr>
<td>Public Works</td>
<td></td>
</tr>
<tr>
<td>• First Cycle</td>
<td>July 1, 2015</td>
</tr>
<tr>
<td>• Second Cycle (If needed)</td>
<td>To Be Determined</td>
</tr>
<tr>
<td>Water Wastewater</td>
<td></td>
</tr>
<tr>
<td>Open Cycle, begins May 1, 2015</td>
<td></td>
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<tr>
<td>Planning</td>
<td></td>
</tr>
<tr>
<td>• First Cycle</td>
<td>April 10, 2015</td>
</tr>
<tr>
<td>• Second Cycle</td>
<td>October 30, 2015</td>
</tr>
<tr>
<td>• Third Cycle</td>
<td>Open Cycle (begins after 2nd Cycle)</td>
</tr>
<tr>
<td>Downtown Revitalization</td>
<td></td>
</tr>
<tr>
<td>Phase I (Pre-development)</td>
<td>May 25, 2015</td>
</tr>
<tr>
<td>Phase II (Project Implementation)</td>
<td>Due after Phase I completed (approx. April 2016)</td>
</tr>
</tbody>
</table>