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Chapter 1 Introduction
The Community Development (CD) Program has the primary objective to strengthen Nebraska communities through community development programs and services in order to provide a stable platform for economic development. The CD Program is administered within the Housing and Community Development (HCD) Division of the State of Nebraska Department of Economic Development (DED).

The Department’s role in CD Program project activities is to provide partial funding to communities for community development projects in order to leverage and utilize additional federal, state, and private resources within a community. Community development resources can be utilized for a variety of activities that may include, but are not limited to, infrastructure improvements; downtown building façade improvements; ADA accessibility; sidewalk improvements; water and sewer facilities; library facilities; planning; and many other CDBG-eligible activities.

In order to apply for CDBG funds it is important for applicants to review the 2015-2019 Consolidated Plan; the 2016 Annual Action Plan; and the Application Guidelines for specific CDBG Programs.

**Current Annual Action Plan and Consolidated Plan:** [http://neded.org/consolidatedplan](http://neded.org/consolidatedplan)

**Current Application Guidelines:** [http://www.neded.org/community/grants/applications/cdbg-forms](http://www.neded.org/community/grants/applications/cdbg-forms)

Within the following Chapters is information on various Community Development (CD) programs. These programs include: Comprehensive Development (CD); Downtown Revitalization (DTR); Public Works (PW); Water/Wasterwater (W/WW); Planning (PP); Owner Occupied Rehabilitation (OOR); and Tourism Development. Each Chapter has detailed information for each program that includes: Section A. Overview; Section B. Application Forms and Instructions; and Section C. Application Guidelines. The three parts combined encompass the “Application Guidelines” for any of the specific programs. The purpose of these Application Guidelines is to provide applicants with all the necessary information in order to apply for Community Development Block Grant (CDBG) grant funding within the Community Development Program area.

In order to better understand the application process the Department will also be conducting Application Guideline Workshops that will give applicants the opportunity to ask questions and obtain more information about the Guidelines. Attendance is strongly encouraged. Specific information on Workshop dates and times can be found on the Department’s website.
The CD Program has different primary contacts for different CD program areas. Please contact the primary contact (noted below) for more information or in order to answer questions regarding specific Program areas.

<table>
<thead>
<tr>
<th>CD Program</th>
<th>Primary Contact</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Development</td>
<td>Brian Gaskill</td>
<td>402-471-2280</td>
<td><a href="mailto:brian.gaskill@nebraska.gov">brian.gaskill@nebraska.gov</a></td>
</tr>
<tr>
<td>Public Works (PW)</td>
<td>Rebecca Schademann</td>
<td>402-471-3172</td>
<td><a href="mailto:rebecca.schademann@nebraska.gov">rebecca.schademann@nebraska.gov</a></td>
</tr>
<tr>
<td>Water/Wastewater (W/WW)</td>
<td>Heather Voorman</td>
<td>402-471-3775</td>
<td><a href="mailto:heather.voorman@nebraska.gov">heather.voorman@nebraska.gov</a></td>
</tr>
<tr>
<td>Planning (PP)</td>
<td>Jenny B. Mason</td>
<td>402-471-6280</td>
<td><a href="mailto:jenny.mason@nebraska.gov">jenny.mason@nebraska.gov</a></td>
</tr>
<tr>
<td>Downtown Revitalization (DTR)</td>
<td>Brian Gaskill</td>
<td>402-471-2280</td>
<td><a href="mailto:brian.gaskill@nebraska.gov">brian.gaskill@nebraska.gov</a></td>
</tr>
<tr>
<td>Tourism Development (TD)</td>
<td>Steve Charleston</td>
<td>402-471-3757</td>
<td><a href="mailto:steve.charleston@nebraska.gov">steve.charleston@nebraska.gov</a></td>
</tr>
<tr>
<td>Owner Occupied Rehab (OOR)</td>
<td>Pam Otto</td>
<td>402-471-4388</td>
<td><a href="mailto:pamela.otto@nebraska.gov">pamela.otto@nebraska.gov</a></td>
</tr>
</tbody>
</table>

Individuals who are hearing and/or speech impaired and have a TTY, may contact the Department through the Statewide Relay System by calling (711) INSTATE (800) 833-7352 (TTY) or (800) 833-0920 (voice). The relay operator should be asked to call DED at (800) 426-6505 or (402) 471-3111. Additional information is at the Nebraska Relay website http://www.nebraskarelay.com/. Nebraska Relay offers Spanish relay service for our Spanish-speaking customers. Spanish-to-Spanish (711) or 1-888-272-5528/ Spanish-to-English (711) or 1-877-564-3503. Nebraska le ofrece el servicio de relevo a nuestros clientes en español. Los consumidores de TTY pueden escribir por máquina en español y las conversaciones serán retransmitidas en español y inglés.

A complete directory of the Housing and Community Development (HCD) Division staff is noted on the following page.
State of Nebraska, Department of Economic Development  
Housing and Community Development Division  
301 Centennial Mall South, PO Box 94666, Lincoln, NE  68509-4666  
http://www.neded.org/community  

Department Phone: 402-471-3111  
Toll-Free: 800-426-6505  
Division Fax: 402-471-8405  

Housing and Community Development (HCD) Division Staff:  

Steve Charleston, HCD Division Director ................................................................. 402-471-3757  

Community Development (CD) Team  
Brian Gaskill, HCD Division Deputy Director & CDBG Program Manager .................. 402-471-2280  
Heather Voorman, Community Development Coordinator .................................... 402-471-3775  
Jenny B. Mason, Community Development Consultant ........................................ 402-471-6280  
Terry McAuliffe, Federal Aid Administrator .......................................................... 402-471-3680  
Rebecca Schademann, Economic Development Consultant ................................... 402-471-3172  

Economic Development (ED) Team  
Dave Honz, Economic Development Program Manager ....................................... 402-471-3763  
Tom Stephens, Economic Development Financial Packager ............................... 402-471-6587  
Stew Jobes, NPLF Program Manager ................................................................. 402-471-3114  
Anissa Rasmussen, Economic Development Financial Packager .......................... 402-471-7999  
Rose Baker, Economic Development Consultant/Job Training Coordinator ............. 402-471-1559  

Housing Team  
Bob Doty, Housing Compliance Manager ............................................................ 402-471-2095  
Shannon Fortney, Housing Program Coordinator ............................................... 402-890-4462  
Bob Jones, Southeast Region Housing Representative .......................................... 402-471-3742  
Pamela Otto, Housing Development Consultant/Application Coordinator ............. 402-471-4388  
Rachel Meredith, Northeast Region Housing Representative .................................. 402-471-2843  
Kristi McClung, Western Region Housing Representative (Big Springs Office) ........ 308-889-3420  
Leslie Coleman, Economic Development Consultant ......................................... 402-471-4169  

All email addresses are generally firstname.lastname@nebraska.gov Please visit the department's website at: http://www.neded.org/staff-directory for a current listing of all DED staff.
Below is a summary of the application due date regarding any of the CD programs. For additional information please visit the Department’s website at [http://www.neded.org](http://www.neded.org)

### Proposed 2016 Application Acceptance Dates

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<tr>
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<td>Comprehensive Development</td>
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<tr>
<td>• Phase I Application</td>
<td>September 15, 2016</td>
</tr>
<tr>
<td>• Phase II Application</td>
<td>July 31, 2017</td>
</tr>
<tr>
<td>Public Works</td>
<td></td>
</tr>
<tr>
<td>• Pre-Application</td>
<td>May 9, 2016</td>
</tr>
<tr>
<td>• Full Application</td>
<td>August 8, 2016</td>
</tr>
<tr>
<td>Water Wastewater</td>
<td></td>
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<tr>
<td>Planning</td>
<td></td>
</tr>
<tr>
<td>• First Cycle</td>
<td>April 2016</td>
</tr>
<tr>
<td>• Second Cycle</td>
<td>Open Cycle, begins after First Cycle</td>
</tr>
<tr>
<td>Downtown Revitalization</td>
<td></td>
</tr>
<tr>
<td>• Phase I (Pre-development)</td>
<td>May 31, 2016</td>
</tr>
<tr>
<td>• Phase II (Project Implementation)</td>
<td>February 28, 2017</td>
</tr>
<tr>
<td>Tourism Development</td>
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<tr>
<td>Housing</td>
<td></td>
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<tr>
<td>CDBG OOR Cycle</td>
<td></td>
</tr>
<tr>
<td>• Pre-Application</td>
<td>August 5, 2016</td>
</tr>
<tr>
<td>• Full Application</td>
<td>October 5, 2016</td>
</tr>
</tbody>
</table>