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# SECTION 3 Worker and Targeted Section 3 WOrker | Self Certification Form

*The purpose of HUD’s Section 3 program is to provide employment, training, and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs.* ***Your response is voluntary, confidential, and has no effect on your employment.***

A Section 3 worker[[1]](#footnote-1) seeking certification shall self-certify and submit this form to the recipient contractor or subcontractor, that the person is a Section 3 worker or Targeted Section 3 worker[[2]](#footnote-2) as defined in 24 CFR Part 75.

**Instructions**: Enter/select the appropriate information to confirm your Section 3 worker or Targeted Section 3 worker status.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print employee name), am a resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (County, State) and meet the eligibility guidelines for a Section 3 worker and/or a Targeted Section 3 worker as defined 24 CFR Part 75.

**Section 3 Worker Certification**: Please answer the following questions:

Yes  No Are you a resident of public housing or a Housing Choice Voucher Holder (Section 8)?

Yes  No Do you qualify as a Section 3 worker? Go to Page 3 and find your county of residence income limits. Check “Yes” if, on Page 3, you selected **at or below** your county’s 80% of area median income limit.

**Targeted Section 3 Worker Certification**: Please answer the following question:

Yes  No Are you a participant of a YouthBuild Program?

**Employee Affirmation**

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief. I hereby certify, under penalty of law, that the following information is correct to the best of my knowledge.

|  |
| --- |
| Employee Name (Printed): |
| Employee Address: |
| Date Hired: |
| Employee Signature: |
| Date: |

1. Section 3 worker means any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented: (1) the worker’s income for the previous or annualized calendar year is below the income limit established by HUD; (2) the worker is employed by a Section 3 business concern; (3) the worker is a YouthBuild participant. [↑](#footnote-ref-1)
2. For purposes of housing and community development assistance, Targeted Section 3 worker means a Section 3 worker who is: (1) a worker employed by a Section 3 business concern; or (2) a worker who currently fits or when hired fit at least one of the following categories, as documented within the past five years: (i) living within the service area or the neighborhood of the project, as defined in § 75.5; or (ii) a YouthBuild participant. [↑](#footnote-ref-2)