**Monitoring Report Clearance LEtter**

(MONTH) (DAY), (YEAR)

Recipient Name

Recipient Organization

Organization Address Line 1

Organization Address Line 2

Dear XXX (Recipient Name):

Thank you for addressing the corrective actions and any associated revisions for the monitoring review conducted on **(Month) (Date), (Year).** The Compliance Team has reviewed the steps taken for the corrective actions listed below and determined that this monitoring process is officially closed out.

* ***Satisfied Corrective Action One***
* ***Satisfied Corrective Action Two***
* ***Satisfied Corrective Action Three***
* ***Satisfied Corrective Action Four***

Please do not hesitate to contact **(DED Contact)** should you or your staff have any questions or concerns in the future regarding this monitoring review or process.

Sincerely,

**Contact Name**

**Position, Department**

State of Nebraska

Department of Economic Development