# Single Audit Acceptance Letter Template From DED to Subrecipient/Successful Applicant

(Month) (Day), (Year)

Subrecipient/Successful Applicant name  
Attn: XX XXX   
Address Line 1   
Address Line 2

RE: Fiscal year (numerical year) single audit report

Dear [Leadership of Subrecipient or Successful Applicant],

Thank you for supplying a copy of the single audit report for our review to test compliance with the 2 CFR (Code of Federal Regulations) 200.501[[1]](#footnote-1) audit requirements.

I have reviewed the (year) single audit report for your organization and the department accepts the audit report. The review identified the following notable items:

(This section should be indented and used describe any notable items that were found during the audit report review and provide any compliance suggestions.)

Thank you for your consideration in addressing the above concerns. If you have questions, please contact me at (email)@nebraska.gov or 402-xxx-xxxx.

Sincerely,   
(Name)  
(Position)   
Cc: (Name), Program Manager, (Project File)

1. 2 CFR § 200.50 [↑](#footnote-ref-1)