

## HRPP APPLICATION, ATTACHMENT CHECKLIST

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CDBG-DR Housing Resiliency Planning Applicants must complete all required forms and fields in the AmpliFund Application. As part of their Application Submission, Applicants should be prepared to submit the following attachments:

- Map of Project Area. Clearly defined project area map (e.g., geographic, topographical). Be sure to denote any other identifying information pertaining to the proposal (e.g., floodplain, floodway, 2019 inundation areas)
- Summary of project in connection to prior or ongoing planning efforts
- Timeline of proposed activities
- Where applicable, commitment letters (or similar) for other funding sources
- Completed [CDBG-DR Duplication of Benefits Certification/Affidavit for Housing Resilience Planning Program \(Planning - HRPP\)](#) form
- System for Award Management (SAM.gov) registration page

If selected for an award, an Applicant will be expected to provide additional information prior to reimbursement of any expenses. This includes, but is not limited to:

- Annual Audit Report and Internal Audit Report
- Policies and Procedures package
- Finding of Exempt Activity form