# HRPP Applicant Risk Capacity Scoring Matrix

Risk capacity is scored using a qualifications checklist where all ‘yes’ responses result in a single point. Thus, a ‘high’ score is desirable as it demonstrates an Applicant has, at the time of application, ‘high’ capacity to carry out the proposed project. Applicants with a higher capacity are preferred for awards. Using the Risk Capacity Scoring Matrix, ‘low’ scoring Applicants are more likely to be “high-risk”.

| Qualification | Yes | No | Comments |
| --- | --- | --- | --- |
| Does the application include… | | | |
| **Financial policies and procedures (P&P), including:**  **1) Retention policy,**  **2) System of internal controls, and**  **3) Source documentation policy** |  |  |  |
| **Anti-fraud, waste, and abuse measures** |  |  |  |
| **Procurement P&P** |  |  |  |
| **Organizational chart** |  |  |  |
| **Annual Audit Report** |  |  |  |
| **Internal Audit Report** |  |  |  |
| **Opportunity for public feedback (e.g., comment period, public meetings)** |  |  |  |
| **Project Timeline** |  |  |  |
| Applicant’s Background | | | |
| **At least 2 years of experience with implementing a CDBG award or other HUD resource** |  |  |  |
| **Prior housing or planning experience** |  |  |  |
| **Experience with projects of similar size and/or scope** |  |  |  |
| **Final score:** |  | |  |