

COMMUNITY DEVELOPMENT BLOCK GRANT

Application Guidelines

2018

NEBRASKA

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DEPT. OF ECONOMIC DEVELOPMENT

HOUSING AND COMMUNITY DEVELOPMENT | Revised June 2018

June 2018 Revisions

Chapter 1: Introduction

- Added the Housing Manager's contact information (pg. i)
- Revised the Application Due Dates for the Planning and Public Works Category (pg. 3)
- Updated the program representative for the Planning Category (pg.3)

Chapter 2: Comprehensive Development

- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 3: Downtown Revitalization

- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 4: Public Works

- Revised Application Due Dates for Cycle 1 (pg. 5; 27)
- Section 4.02: revised Column C reference to the percentage to align with the narrative. (pg. 25)
- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 5: Water/Wastewater

- Part V: Exhibits and Attachments: removed the reference to Exhibit E3 (pg. 15)
- Section 4.01: removed PW and replaced with WW (pg. 22)
- Section 4.02: removed PW and replaced with WW (pg. 23)
- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 6: Planning

- Updated the program representative for the Planning Category (pg.3)
- Revised Application Due Dates for Cycle 1 and Cycle 2 (if applicable) (pg. 5; 23; 24)
- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 7: Owner Occupied Rehabilitation

- Added the Housing Manager's contact information (pg. 3)
- Provided clarification regarding the maximum for housing management & lead based paint. (pg.4; 11)
- Provided clarification regarding the use of CDBG Program Income and how to identify Program Income within the application. (pg. 12)
- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 8: Tourism Development

- Part V: Exhibits and Attachments: removed the reference to Exhibit E1 and Exhibit E2 (pg. 15)
- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 9: Economic Development

- Section 5.04, 2), c): removed the word "planning" (pg. 40)

Chapter 10: Exhibits

- Exhibit P: removed references to the Nebraska Affordable Housing Act or NAHP & replaced with CDBG. (pg. 44)
- Exhibit Q: added directions on how to address CDBG program income, if the local unit of government has a balance of CDBG program income.



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All email addresses are generally firstname.lastname@nebraska.gov Please visit the department’s website at:
http://opportunity.nebraska.gov/staff-directory for a current listing of all DED staff.

Individuals who are hearing and/or speech impaired and have a TTY, may contact the Department through the Statewide Relay System by calling (711) INSTATE (800) 833-7352 (TTY) or (800) 833-0920 (voice). The relay operator should be asked to call DED at (800) 426-6505 or (402) 471-3111. Additional information is at the Nebraska Relay website http://www.nebraskarelay.com/. Nebraska Relay offers Spanish relay service for our Spanish-speaking customers. Spanish-to-Spanish (711) or 1-888-272-5528/ Spanish-to-English (711) or 1-877-564-3503. Nebraska le ofrece el servicio de relevo a nuestros clientes en español. Los consumidores de TTY pueden escribir por máquina en español y las conversaciones serán retransmitidas en español y inglés.

CHAPTER 1

Introduction

2018 Community Development Block Grant
APPLICATION GUIDELINES
May 2018, Revised June 2018

NEBRASKA

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Introduction

The Nebraska Community Development Block Grant (CDBG) program has the primary objective to strengthen and grow Nebraska communities through community betterment programs and services in order to provide a stable platform for community and economic development. The Housing and Community Development (HCD) Division of the Nebraska Department of Economic Development (DED) administers this CDBG program.

The Department's role in CDBG project activities is to provide funding to communities for community development, housing, and economic development projects in order to leverage and utilize additional federal, state, and private resources within a community, providing decent housing, a suitable living environment, and expanding economic opportunities.

Activities that may use CDBG resources, including but not limited to the following:

- Library facilities;
- Business assistance;
- Sidewalk improvements;
- Water and sewer facilities;
- Community/Senior Centers;
- Infrastructure improvements;
- Owner-occupied rehabilitation;
- Downtown building façade improvements;
- Compliance with Americans with Disability Act (ADA) accessibility standards;
- Strategic and comprehensive planning efforts; and many other CDBG-eligible activities.

In order to apply for CDBG resources it is important for applicants to review the 2015-2019 Consolidated Plan, the current Annual Action Plan, and the Application Guidelines for specific CDBG categories.

- **Current Annual Action Plan and Consolidated Plan:** <http://opportunity.nebraska.gov/AAP>
- **Current Application Guidelines:** <http://opportunity.nebraska.gov/CDBGapplication>

These Application Guidelines provide applicants with the necessary information in order to apply for CDBG resources. Each chapter details information for each category, including Section A. Overview; Section B. Application Forms and Instructions; and Section C. Application Guidelines. The three sections combined encompass the "Application Guidelines" for each specific category.

The following chapters provide specific information regarding the following CDBG categories:

- Chapter 1: Introduction
- Chapter 2: Comprehensive Development
- Chapter 3: Downtown Revitalization
- Chapter 4: Public Works
- Chapter 5: Water/Wastewater
- Chapter 6: Planning
- Chapter 7: Owner Occupied Rehabilitation
- Chapter 8: Tourism Development
- Chapter 9: Economic Development
- Chapter 10: Exhibits

The below information is for summary purpose only, refer to the chapter for more information.

Category	Contact	Phone	Email
Comprehensive Development	Jenny B. Mason	402-471-6280	<i>jenny.mason@nebraska.gov</i>
Downtown Revitalization	Jenny B. Mason	402-471-6280	<i>jenny.mason@nebraska.gov</i>
Economic Development	Tom Stephens	402-471-6587	<i>tom.stephens@nebraska.gov</i>
Owner Occupied Rehabilitation	Pamela Otto	402-471-4388	<i>pamela.otto@nebraska.gov</i>
Planning	Steve Charleston	402-471-3757	<i>steve.charleston@nebraska.gov</i>
Public Works	Rebecca Schademann	402-471-3172	<i>rebecca.schademann@nebraska.gov</i>
Tourism Development	Steve Charleston	402-471-3757	<i>steve.charleston@nebraska.gov</i>
Water/Wastewater	Steve Charleston	402-471-3757	<i>steve.charleston@nebraska.gov</i>

Category	National Obj.	Match (Min)	Leverage	Maximum Amounts			
				Project Activity	General Admin.	Const. Mgmt.	Housing Mgmt.
Comprehensive Development	LMI	25%	25%	\$430,000	10% or \$35,000	\$10,000	10% or \$35,000
Downtown Revitalization	LMI	25%	N/A	\$400,000	10% or \$35,000	\$10,000	10% or \$35,000
Economic Development	LMI	100%	N/A	\$1,000,000	\$5,000	\$10,000	N/A
Owner Occupied Rehabilitation	LMI	Not Required	N/A	\$450,000	10% or \$25,000	N/A	10% or \$45,000
Planning	LMI	25%	N/A	\$40,000; \$60,000	10% or \$3,000	N/A	N/A
Public Works	LMI	25%	N/A	\$350,000	10% or \$25,000	\$10,000	N/A
Tourism Development	LMI	25%	N/A	\$400,000	10% or \$15,000	\$10,000	N/A
Water/Wastewater	LMI	25%	N/A	\$350,000	10% or \$25,000	\$10,000	N/A

Category	Application Due Dates	
Comprehensive Development	September 15	
Downtown Revitalization	September 30	
Economic Development	Open Cycle, Begins May 1	
Owner Occupied Rehabilitation	Pre-Applications – August 3	Full Applications – October 5
Planning	1 st Cycle – October 15	2 nd Cycle – Open Cycle, Begins November 15
Public Works	1 st Cycle – August 30	2 nd Cycle – TBD
Tourism Development	Open Cycle, Begins May 1	
Water/Wastewater	Open Cycle, Begins May 1	

If any changes and/or updates to the application guidelines occur, DED will send notification. The application guidelines will be available on the DED website; revisions identified.