July 2019 Revisions

Chapter 1: Introduction
- Added information regarding the new category, Emergent Threat. (pg. 2-3)
- Increased the amount to be used for general administration from $5,000 to $10,000 within the Economic Development Category (pg. 3)

Chapter 9: Economic Development
- Added additional Exhibits if the project comes under the LMA national objective (pg. 4)
- Added Part IX. Scoring Criteria (pg. 5)
- Added “Direct Loan/Good & Services” as an eligible Activity Type (pg. 7).
- Updated options under 4. Business Classifications (pg. 13)
- Added Exhibit E1, E2, and E3 (pg. 15)
- Updated the Employee Certification Form (pg. 18)
- Added Part IX: Scoring Criteria (pg. 21)
- Added Essential Goods or Services Business (pg. 22)
- Increased the amount to be used for general administration from $5,000 to $10,000 (pg. 35)
- Added the scoring criteria for Essential Goods or Service Business applications (pg. 42)
- Provided additional information regarding the Post Award Requirement of Records (pg. 52)

Chapter 10: Exhibits
- Added Exhibit G: Urgent Need Certification

Chapter 11: Emergent Threat
- New Category added

June 2018 Revisions

Chapter 1: Introduction
- Added the Housing Manager’s contact information (pg. i)
- Revised the Application Due Dates for the Planning and Public Works Category (pg. 3)
- Updated the program representative for the Planning Category (pg. 3)

Chapter 2: Comprehensive Development
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 3: Downtown Revitalization
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 4: Public Works
- Revised Application Due Dates for Cycle 1 (pg. 5; 27)
- Section 4.02: revised Column C reference to the percentage to align with the narrative. (pg. 25)
- Section 5.04, 2), c): removed the word “planning” (pg. 40)
Chapter 5: Water/Wastewater
- Part V: Exhibits and Attachments: removed the reference to Exhibit E3 (pg. 15)
- Section 4.01: removed PW and replaced with WW (pg. 22)
- Section 4.02: removed PW and replaced with WW (pg. 23)
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 6: Planning
- Updated the program representative for the Planning Category (pg.3)
- Revised Application Due Dates for Cycle 1 and Cycle 2 (if applicable) (pg. 5; 23; 24)
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 7: Owner Occupied Rehabilitation
- Added the Housing Manager’s contact information (pg. 3)
- Provided clarification regarding the maximum for housing management & lead based paint. (pg.4; 11)
- Provided clarification regarding the use of CDBG Program Income and how to identify Program Income within the application. (pg. 12)
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 8: Tourism Development
- Part V: Exhibits and Attachments: removed the reference to Exhibit E1 and Exhibit E2 (pg. 15)
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 9: Economic Development
- Section 5.04, 2), c): removed the word “planning” (pg. 40)

Chapter 10: Exhibits
- Exhibit P: removed references to the Nebraska Affordable Housing Act or NAHP & replaced with CDBG. (pg. 44)
- Exhibit Q: added directions on how to address CDBG program income, if the local unit of government has a balance of CDBG program income.
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT

Rippe, Dave, Director ............................................................................................................. 402-471-3111

HOUSING AND COMMUNITY DEVELOPMENT (HCD) DIVISION STAFF:

Anderson, Abigail – Community Development Coordinator .................................................. 402-471-3775
Bischoff, Kylee – Housing Application Coordinator .............................................................. 402-471-2843
Charleston, Steve – Community Development Manager ......................................................... 402-471-3757
Clark, Evan – Central Housing Consultant ........................................................................... 402-471-4679
Dropinski, Nick – Southeast Housing Representative ............................................................. 402-471-2095
Grimes, Mechele – Northeast Housing Representative ............................................................ 402-309-4536
Hiatt, Sheryl – Director of Field/Housing Division .................................................................. 402-340-6180
Honz, Dave – Economic Development Manager ..................................................................... 402-471-3763
Kohout, Lynn – Housing Manager .......................................................................................... 402-440-2599
Mason, Jenny B. – Community Development Consultant ...................................................... 402-471-6280
McAuliffe, Terry – Federal Aid Administrator ........................................................................ 402-471-3680
McClung, Kristi – Western Housing Representative .................................................................. 308-889-3420
Otto, Pamela – Housing Coordinator ....................................................................................... 402-471-4388
Schademann, Rebecca – Economic Development Consultant .............................................. 402-471-3172

All email addresses are generally firstname.lastname@nebraska.gov Please visit the department’s website at: http://opportunity.nebraska.gov/staff-directory for a current listing of all DED staff.

Individuals who are hearing and/or speech impaired and have a TTY, may contact the Department through the Statewide Relay System by calling (711) INSTATE (800) 833-7352 (TTY) or (800) 833-0920 (voice). The relay operator should be asked to call DED at (800) 426-6505 or (402) 471-3111. Additional information is at the Nebraska Relay website http://www.nebraskarelay.com/. Nebraska Relay offers Spanish relay service for our Spanish-speaking customers. Spanish-to-Spanish (711) or 1-888-272-5528/ Spanish-to-English (711) or 1-877-564-3503. Nebraska le ofrece el servicio de relevo a nuestros clientes en español. Los consumidores de TTY pueden escribir por máquina en español y las conversaciones serán retransmitidas en español y inglés.
CHAPTER 1

Introduction

2018 Community Development Block Grant APPLICATION GUIDELINES
May 2018, Revised July 2019

NEBRASKA
Good Life. Great Opportunity.
DEPT. OF ECONOMIC DEVELOPMENT

July 2019
Introduction

The Nebraska Community Development Block Grant (CDBG) program has the primary objective to strengthen and grow Nebraska communities through community betterment programs and services in order to provide a stable platform for community and economic development. The Housing and Community Development (HCD) Division of the Nebraska Department of Economic Development (DED) administers this CDBG program.

The Department’s role in CDBG project activities is to provide funding to communities for community development, housing, and economic development projects in order to leverage and utilize additional federal, state, and private resources within a community, providing decent housing, a suitable living environment, and expanding economic opportunities.

Activities that may use CDBG resources, including but not limited to the following:

- Library facilities;
- Business assistance;
- Sidewalk improvements;
- Water and sewer facilities;
- Community/Senior Centers;
- Infrastructure improvements;
- Owner-occupied rehabilitation;
- Downtown building façade improvements;
- Compliance with Americans with Disability Act (ADA) accessibility standards;
- Strategic and comprehensive planning efforts; and many other CDBG-eligible activities.

In order to apply for CDBG resources it is important for applicants to review the 2015-2019 Consolidated Plan, the current Annual Action Plan, and the Application Guidelines for specific CDBG categories.

- Current Application Guidelines: http://opportunity.nebraska.gov/CDBGapplication

These Application Guidelines provide applicants with the necessary information in order to apply for CDBG resources. Each chapter details information for each category, including Section A. Overview; Section B. Application Forms and Instructions; and Section C. Application Guidelines. The three sections combined encompass the “Application Guidelines” for each specific category.

The following chapters provide specific information regarding the following CDBG categories:

- Chapter 1: Introduction
- Chapter 2: Comprehensive Development
- Chapter 3: Downtown Revitalization
- Chapter 4: Public Works
- Chapter 5: Water/Wastewater
- Chapter 6: Planning
- Chapter 7: Owner Occupied Rehabilitation
- Chapter 8: Tourism Development
- Chapter 9: Economic Development
- Chapter 10: Exhibits
- Chapter 11: Emergent Threat
The below information is for summary purpose only, refer to the chapter for more information.

<table>
<thead>
<tr>
<th>Category</th>
<th>Contact</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Development</td>
<td>Jenny B. Mason</td>
<td>402-471-6280</td>
<td><a href="mailto:jenny.mason@nebraska.gov">jenny.mason@nebraska.gov</a></td>
</tr>
<tr>
<td>Downtown Revitalization</td>
<td>Jenny B. Mason</td>
<td>402-471-6280</td>
<td><a href="mailto:jenny.mason@nebraska.gov">jenny.mason@nebraska.gov</a></td>
</tr>
<tr>
<td>Economic Development</td>
<td>Tom Stephens</td>
<td>402-471-6587</td>
<td><a href="mailto:tom.stephens@nebraska.gov">tom.stephens@nebraska.gov</a></td>
</tr>
<tr>
<td>Owner Occupied Rehabilitation</td>
<td>Pamela Otto</td>
<td>402-471-4388</td>
<td><a href="mailto:pamela.otto@nebraska.gov">pamela.otto@nebraska.gov</a></td>
</tr>
<tr>
<td>Planning</td>
<td>Steve Charleston</td>
<td>402-471-3757</td>
<td><a href="mailto:steve.charleston@nebraska.gov">steve.charleston@nebraska.gov</a></td>
</tr>
<tr>
<td>Public Works</td>
<td>Rebecca Schademann</td>
<td>402-471-3172</td>
<td><a href="mailto:rebecca.schademann@nebraska.gov">rebecca.schademann@nebraska.gov</a></td>
</tr>
<tr>
<td>Tourism Development</td>
<td>Steve Charleston</td>
<td>402-471-3757</td>
<td><a href="mailto:steve.charleston@nebraska.gov">steve.charleston@nebraska.gov</a></td>
</tr>
<tr>
<td>Water/Wastewater</td>
<td>Steve Charleston</td>
<td>402-471-3757</td>
<td><a href="mailto:steve.charleston@nebraska.gov">steve.charleston@nebraska.gov</a></td>
</tr>
<tr>
<td>Emergent Threat</td>
<td>Steve Charleston</td>
<td>402-471-3757</td>
<td><a href="mailto:steve.charleston@nebraska.gov">steve.charleston@nebraska.gov</a></td>
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### Maximum Amounts

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<td>Comprehensive Development</td>
<td>LMI</td>
<td>25%</td>
<td>25%</td>
<td>$430,000</td>
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<td>$10,000</td>
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<td>10% or $35,000</td>
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<td>Owner Occupied Rehabilitation</td>
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<td>Water/Wastewater</td>
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<td>Emergent Threat</td>
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<td>10% or $25,000</td>
<td>$10,000</td>
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### Application Due Dates

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<tr>
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<td>September 15</td>
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<td>Downtown Revitalization</td>
<td>September 30</td>
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<td>Economic Development</td>
<td>Open Cycle, Begins May 1</td>
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<tr>
<td>Owner Occupied Rehabilitation</td>
<td>Pre-Applications – August 3</td>
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<tr>
<td>Planning</td>
<td>Full Applications – October 5</td>
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<tr>
<td>Public Works</td>
<td>1st Cycle – October 15</td>
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<tr>
<td>Tourism Development</td>
<td>2nd Cycle – Open Cycle, Begins November 15</td>
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<tr>
<td>Water/Wastewater</td>
<td>1st Cycle – August 30</td>
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<tr>
<td>Emergent Threat</td>
<td>2nd Cycle – TBD</td>
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<tr>
<td></td>
<td>Open Cycle</td>
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If any changes and/or updates to the application guidelines occur, DED will send notification. The application guidelines will be available on the DED website; revisions identified.