

Submitting Multiple Applications to the Same Opportunity

Browser: Log into AmpliFund, <https://ne.amplifund.com> using Google Chrome, Mozilla Firefox, or Microsoft Edge.

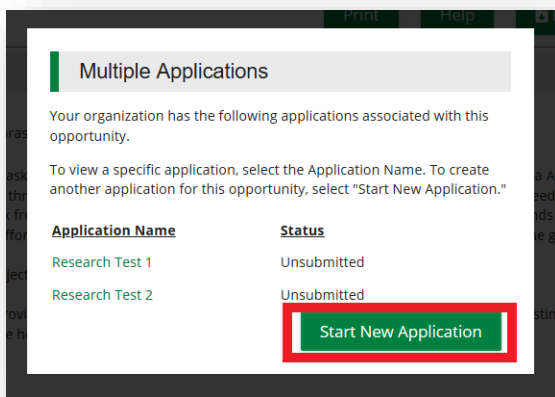
NOTE: Not all programs will allow multiple applications to the same opportunity.

How to Submit Multiple Applications

This guide assumes that you have already started at least one application for the grant/opportunity to which you are applying. To submit multiple applications to the same opportunity (e.g. Nebraska Affordable Housing Trust Fund), first log-in to the applicant portal.

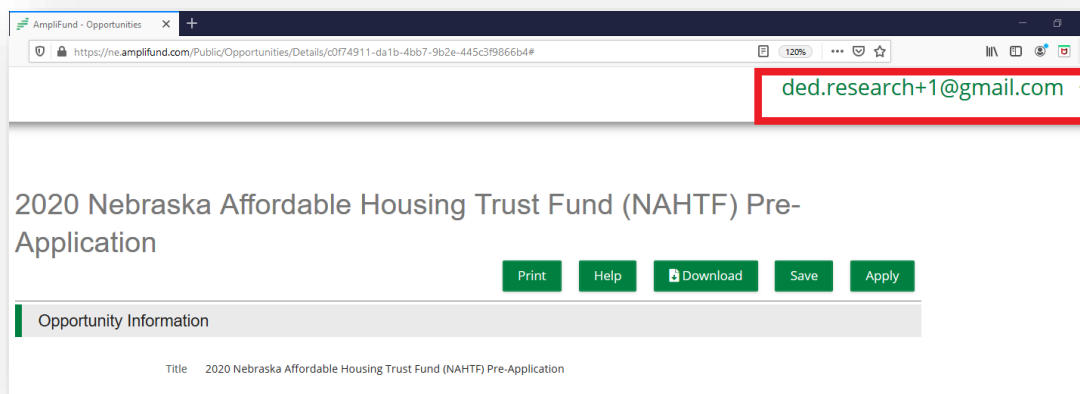
**Note: If you do not remember your password, please click on the green 'Forgot your password' link and follow the steps to reset your password*

1. After logging in click on **"Apply"**. If you have already started working on one application to an opportunity, you will get a prompt asking whether you wish to continue working on an already started application or to start a new one. Select **"Start New Application"**.

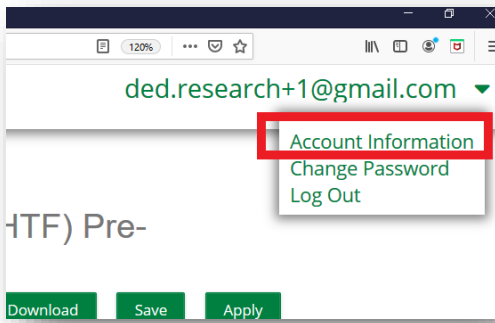


Reviewing Submitted & Unsubmitted Applications

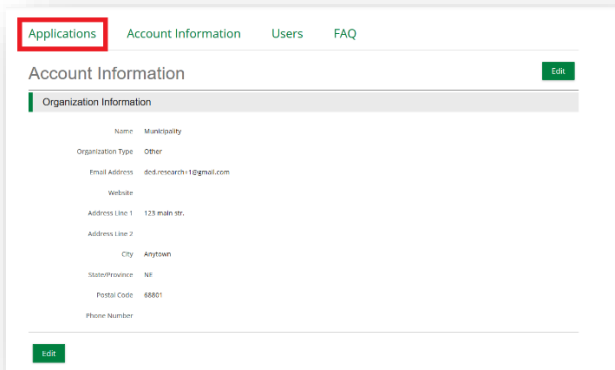
1. To review any applications you are working on or have already submitted, click your **email** in the upper right-hand corner.



2. Select “Account Information”



3. Then click on “Applications”.



4. This will bring you to a screen showing all of the applications you have either started or submitted to NDED.

A screenshot of the 'Applications' page. The page has a navigation bar with 'Applications', 'Account Information', 'Users', and 'FAQ'. The main content is a table with the following columns: Application Na..., Submission St..., Funder Name, Title, Opportunity St..., Submission Op..., Submission Cl..., Award Floor, and Award Ceiling. The table contains four rows of application data.

Application Na...	Submission St...	Funder Name	Title	Opportunity St...	Submission Op...	Submission Cl...	Award Floor	Award Ceiling
City of Lincoln Housing Project	Unsubmitted	Nebraska Department of Economic Development	TEST - 2020 Nebraska Affordable Housing Trust Fund (NAHTF)	Open	12/11/2019 9:00 AM	5/13/2020 5:00 PM		
2020 Civic and Community Center Financing Fund (CCCF)	Unsubmitted	Nebraska Department of Economic Development	2020 Civic and Community Center Financing Fund (CCCF)	Closed	1/15/2020 12:00 AM	2/15/2020 11:59 PM	\$3,000.00	
Harlan County Reservoir	Submitted	Nebraska Department of Economic Development	TEST 2020 Civic and Community Center Financing Fund (CCCF)	Closed	1/15/2020 12:00 AM	3/4/2020 11:59 PM	\$3,000.00	
TEST 20200304_2020 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application	Unsubmitted	Nebraska Department of Economic Development	TEST 20200304_2020 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application	Open	2/6/2020 11:00 AM	3/12/2020 6:00 PM		