

# Shovel-Ready Capital Recovery and Investment Act

## Application Checklist

- Check <https://opportunity.nebraska.gov/program/shovel-ready-grants/> for current information
- Read the [Shovel-Ready CRI Application Guidelines](#) in their entirety
- Review the [Sample Application](#) provided
  - **NOTE:** All applications must be submitted electronically through AmpliFund. DED will NOT accept applications that are mailed or emailed to the department. The sample PDF application is provided for your convenience.
- Gather the materials and documentation needed for your application:
  - 501(c)(3) Letter showing organization's tax-exempt status
  - Activity Code or NTEE Core Code
  - Articles of Incorporation or By-Laws which demonstrate the purpose of the organization
  - Documentation of matching funds from private sources (if available)
  - Project description
  - Estimated project cost
  - Requested grant amount
  - Total amount of funds to be provided by private sources
  - Date capital project was delayed due to COVID-19
  - Date capital project is expected to resume
- Register for an account on AmpliFund (if you do not already have one)
  - User guide: [Registering for the Applicant Portal](#)
    - **NOTE:** If you are a consultant applying on behalf of another organization, please read [3rd Party Consultant – Registering for the Applicant Portal](#)
  - Help video: [Getting Started – Registering and Application Portal](#)
- Review all resources to learn how to apply through AmpliFund
  - User guides:
    - [Shovel-Ready Capital Recovery and Investment Act Application User Guide](#)
      - **NOTE:** This guide provides step-by-step instructions on how to apply. We strongly recommend reading it prior to applying.
    - Other guides that may be helpful:
      - [How to Login to the Applicant Portal](#)
      - [Forgot Password](#)
      - [How to Add Users in the Applicant Portal](#)
        - Only needed if more than one person is creating or reviewing the application
    - Errors/Troubleshooting Help
      - [Completing the Application – General Errors](#)
      - [Browser Troubleshooting](#)
  - Help videos:
    - [Opportunity Details & Project Information](#)
    - [Forms](#)
    - [Submitting and Downloading App](#)
    - [How to Reset a Password](#)

## Resources

- All AmpliFund resources can be found at: <https://opportunity.nebraska.gov/amplifund/#application>