

NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT

The Nebraska Department of Economic Development (DED) is looking for a proactive and enthusiastic paid summer intern to start in May 2022, interested in joining the International Business Development team in support of the Business Development Division. This position is intended to last from May 2022 to May 2023. Additionally, this internship has the potential for temporary stationing at one of Nebraska's international trade offices (Germany or Japan).

An International Business Development Intern supports and assists in the execution of the Strategic Plan for International Engagement, raising the global profile of Nebraska with the ultimate aim of creating employment opportunities in the state. The International Business Development team cultivates relationships with Nebraska's global trading partners and forges new ties in accordance with the Strategic Plan for International Engagement.

The intern will work with our International Business Development and Business Attraction Team to identify target companies and industries to locate in Nebraska and stimulate business investments in Nebraska by developing alliances with business executives, industry representatives, trade associations, community development leaders, government leaders and other state agencies.

As an International Business Development Intern, you will:

- Research, analyze, and track companies and industries with a particular fit for the state
- Assist staff in industry and market analysis, evaluation and implementation of target business and industry recruitment opportunities
- Collaborate with the international team to strategize and execute the Strategic Plan for International Engagement
- Support outreach to companies in target markets around the globe
- Assist staff in organizing local visits for international officials and businesspersons.
- Contribute to organizing internationally focused events
- Draft, edit, and submit diplomatic correspondence
- Attend internationally focused events to develop alliances within the state
- Work cross-functionally to support the mission of the international team
- Perform other duties as assigned based on talents and interests

An International Business Development Intern:

- Is Energetic and Enthusiastic...
- Goal-oriented
- Resourceful
- Interested in international affairs and business
- A self-starter and collaborator
- A keeper of confidential information
- Someone that loves Nebraska's good life

NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT

Qualifications:

- Currently enrolled as a full-time student (*throughout the entirety of the internship*) with a focus in: Business Administration, Communication Studies, Economics, International Business, International Studies or a comparable field of studies
 - MINIMUM Sophomore status in a Nebraska college or university
- Excellent written and oral communication skills
- Experience balancing multiple tasks
- Proficiency in a foreign language a plus
- Experience using graphic design software a plus
- Proficiency in Microsoft Office (Word, Excel, and PowerPoint)
- Proficiency in Google Drive and comparable cloud platforms
- Flexible scheduling, but must be able to work at least 15-20 hours a week between the hours of 8-5
- Minimum of 3.2/4.0 GPA required

About the Nebraska Department of Economic Development

Since 1967, the Nebraska Department of Economic Development (DED) has been focused on growing and diversifying the state's economic base, bringing new dollars, new businesses, and new people into the state.

Our Functions

- Support communities with development efforts.
- Assist with starting, retaining, and expanding businesses.
- Promote the state for business locations and expansions.

Our Mission

Provide quality leadership and services that enable Nebraska's communities, businesses, and people to succeed in a global economy. We are here, equipped and ready, to assist you and your community in developing and capitalizing on economic development opportunities.

Operating Divisions

- Business Development
- Housing and Community Development
- Research

Please submit your applications through Husker Handshake. If you do not have access to Husker Handshake, send a resume and cover letter to Cobus Block, Director of International and Business Recruitment, at cobus.block@nebraska.gov