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AmpliFund



CCCFF Recipient Training

Nebraska DED

April 21, 2021

Agenda

- Welcome and Introductions
- DED Resources
- Overview of Actions to Complete
- Navigation
- In-Product Demonstration
- Question and Answer
- Support

DED Help & Resources

- Nebraska DED/AmpliFund General Help Page
 - <https://opportunity.nebraska.gov/amplifund/>
- CCCFF AmpliFund Help Page
 - <https://opportunity.nebraska.gov/amplifund/#CCCFF>
 - <https://opportunity.nebraska.gov/amplifund/#FAQ-Award-Management>
- Companion Guide
 - <https://opportunity.nebraska.gov/wp-content/uploads/2021/04/CCCFF-Companion-Guide.pdf>

Overview of Actions to Complete in AmpliFund

Login to AmpliFund

Access AmpliFund: <https://ne.amplifund.com>

Add Users

Add users to your Organization

View & Edit Award

Review Award details and add Recipient Grant Manager

Complete ACH & W9

Access the ACH & W9 form and complete

Upload Contract

Locate, download, sign, and upload contracts

Submit Advance

How to submit your first Advance request

Support

Additional Support options

Navigation Elements

The screenshot displays the AmpliFund dashboard interface. The top navigation bar is green and contains the AmpliFund logo on the left, the user name 'Rich Paul' with a dropdown arrow (labeled 2), and an icon toolbar (labeled 3) with icons for account, message center, support, and home. On the left side, a vertical navigation menu (labeled 1) is highlighted with a red box, containing icons and labels for Activity, Contacts, Grant Management, Reports, Documents, and Administration. The main content area shows a calendar for April 2020 with a grid of dates. A legend at the top indicates 'Past Due' (red), 'Complete' (grey), and 'Due' (green). The calendar shows dates from 29 to 4, with the 1st of April highlighted in yellow. A 'Grant: All' dropdown and 'My Events and Tasks' toggle are also visible.

1. **Left Navigation** – shows on every page
2. **User Navigation** – dropdown includes options for account information, change password, message center, support, terms and conditions, applicant portal, and logout
3. **Icon Toolbar** – displays icons to perform functions available on the current page, icons vary based on page

In-Product Review

<https://ne.amplifund.com>

Post Implementation Support

Submit a support ticket:

support@amplifund.zendesk.com

Visit the support portal:

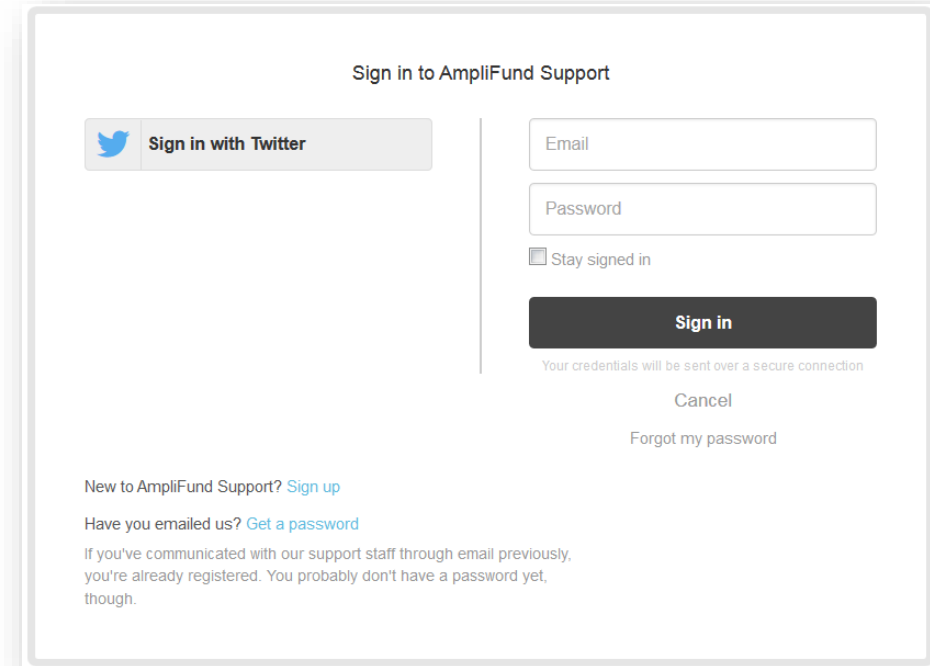
<https://amplifund.zendesk.com>

Supported Browsers:


- Google Chrome (current supported releases)
- Mozilla Firefox (current supported releases)
- Microsoft Edge (current supported releases)
- Microsoft IE 11 +
- Apple Safari 10+

AmpliFund Support Site

1. Go to <https://amplifund.zendesk.com>
2. Click the **Sign up** link
3. Enter your **full name**
4. Enter your **email address**
5. Complete the **I'm not a robot** check
6. Click the **Sign up** button
7. A welcome email from support@zendesk.com will be sent to you via email
8. Click the link to set your password



Sign in to AmpliFund Support

 Sign in with Twitter

Email

Password

Stay signed in

Sign in

Your credentials will be sent over a secure connection

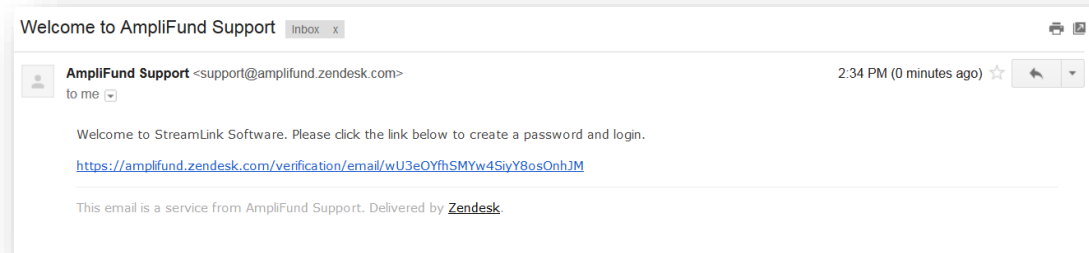
Cancel

[Forgot my password](#)

New to AmpliFund Support? [Sign up](#)

Have you emailed us? [Get a password](#)

If you've communicated with our support staff through email previously, you're already registered. You probably don't have a password yet, though.



AmpliFund Support Site

AmpliFund

Have a question about AmpliFund? Search our support site.

- Release Notes**
Weekly announcement of enhancements, updates, and fixes in AmpliFund
- User Guides**
AmpliFund User Guides and Quickstart Guides for download
- Instructions**
Step-by-step instructions on using AmpliFund's features
- Upcoming Training and Videos**
Live training events and videos on how to use AmpliFund
- Import Templates**
Excel templates for importing data into AmpliFund
- FAQs**
Frequently Asked Questions about using AmpliFund
- Submit a Ticket**
Still need help? Submit a request to our help desk.