



# Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program Application & Program Guidelines

State of Nebraska

Revised June 2022 | 1.0

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# TABLE OF CONTENTS

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TABLE OF CONTENTS .....	2
OVERVIEW & CONTACT INFORMATION .....	3
1 INTRODUCTION .....	4
2 ELIGIBILITY .....	4
3 GRANT AMOUNTS .....	6
4 APPLICATION REVIEW & APPROVAL PROCESS .....	6
5 GUIDELINES & AWARD MANAGEMENT .....	7

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# OVERVIEW & CONTACT INFORMATION

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GRANT SCHEDULE	
Letter of Intent Due Date	N/A
Application Due Date	TBD
Anticipated Award Date	TBD
Contract Term	TBD

The Nebraska Meat Processing Wastewater Pretreatment Runoff Control program is authorized and further described within *Nebraska Legislative Bill 1014, § 44 (Neb. Leg., 107<sup>th</sup> Leg. 2d Sess.)*.

## Application Portal and Grants Management System

To administer the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control program, the Nebraska Department of Economic Development (DED) uses a grants management system (GMS), AmpliFund. The GMS User Guides, with instructions for accessing and using the system to apply or implement a Nebraska Meat Processing Wastewater Pretreatment and Runoff Control program grant, and other resources are available on DED's website, <http://opportunity.nebraska.gov/amplifund/>.

For technical assistance using the GMS, contact the AmpliFund support team at [support@amplifund.zendesk.com](mailto:support@amplifund.zendesk.com). For assistance on DED's business processes in the GMS, email the DED Research team at [support@dednebraska.zendesk.com](mailto:support@dednebraska.zendesk.com).

# 1 INTRODUCTION

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The Nebraska Legislature passed, and the Governor signed, Legislative Bill 1014 during the 2022 Legislative Session for an Act relating to appropriating funds allocated to the State of Nebraska from the Federal Coronavirus State Fiscal Recovery Fund pursuant to the federal American Rescue Plan Act of 2021. In that Act, the Nebraska Department of Economic Development (DED) was appropriated \$20,000,000.00 for the Fiscal Year 2022-23 to create a program and provide funds for wastewater pretreatment and runoff control for meat processing plant site development.

DED will make an application available for the purpose of applying for financial assistance under the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program. The applications will be accepted at a date to be determined, and awards will be issued until funds are exhausted.

These Application & Program Guidelines, grant schedule, listing of prior awards, and other documents can be found at the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control program webpage when available on DED's website, [opportunity.nebraska.gov](https://opportunity.nebraska.gov), or by contacting Lorena Reichert, Program Coordinator.

GMS User Guides, with instructions for accessing and using the system to apply for and implement a program grant, and other resources are available on DED's AmpliFund Resource page, <https://opportunity.nebraska.gov/programs/amplifund/>.

## 2 ELIGIBILITY

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The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program, and any awards made thereunder, are funded with federal funds allocated to the State of Nebraska from the federal Coronavirus State Fiscal Recovery Fund (CSFRF) pursuant to the American Rescue Plan Act of 2021 (ARPA). As such all funds must be used in compliance with section 602(c) of the Social Security Act, 42 U.S.C. § 802(c), 31 C.F.R. Part 35, the U.S. Department of the Treasury regulations implementing that section, all relevant Treasury guidance, and the Coronavirus State Fiscal Recovery Fund Award Terms and Conditions.

### 2.1 Eligible Use

Pursuant to 42 U.S.C. § 802(c)(1), awards made by the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program will be made to make necessary investments in water, sewer, or broadband infrastructure.

The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program will provide awards to any Nebraska municipality or intermunicipal agency that has identified a site for locating and constructing a publicly-owned treatment works for a new meat processing facility.

In accordance with 31 C.F.R. Part 35 as indicated in Treasury guidance *Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule* on Page 37, the CSFRF funds “may be used to make necessary investments in water and sewer infrastructure.” According to the guidance, state governments have a tremendous need to address the consequences of deferred maintenance in drinking water systems and removal, management, and treatment of sewage and stormwater, along with additional resiliency measures needed to adapt to climate change. As such, Treasury has specifically enumerated as eligible those projects otherwise eligible under EPA's Clean Water State Revolving Fund (CWSRF). The Supplemental Information promulgated by Treasury with 31 C.F.R. Part 35 indicates that “Treasury

considers an investment in infrastructure to be necessary if it is (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which for some eligible project categories may include a reasonable projection of increased need, whether due to population growth or otherwise and (2) a cost-effective means for meeting that need, taking into account available alternatives...[and] a centralized wastewater treatment project should be designed to manage updated estimated flow rates and comply with Clean Water Act requirements.”

A full list of projects eligible under EPA’s Clean Water State Revolving Fund (CWSRF) can be found at [CWSRF](#). Project Eligibilities include:

- Construction of publicly owned treatment works
- Projects pursuant to implementation of a nonpoint source pollution management program established under the Clean Water Act (CWA)
- Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- Management and treatment of stormwater or subsurface drainage water
- Water conservation, efficiency, or reuse measures
- Development and implementation of a conservation and management plan under the CWA
- Watershed projects meeting the criteria set forth in the CWA
- Energy consumption reduction for publicly owned treatment works
- Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- Security of publicly owned treatment works

DED shall use funds to provide financial assistance for wastewater pretreatment and runoff control for meat processing plant site development.

## 2.2 Eligible Project Costs

Eligible centralized wastewater treatment projects include: primary and secondary treatment, advanced treatment, sewer system, CSO correction, climate resilience, and security.

Primary/Secondary	Advanced	Sewer System	CSO Correction
<ul style="list-style-type: none"> <li>• Upgrade, repair, replacement, or installation/construction of new:               <ul style="list-style-type: none"> <li>○ Headworks</li> <li>○ Screening systems</li> <li>○ Grit chambers</li> <li>○ Clarifiers</li> <li>○ Biological treatment systems</li> <li>○ Biosolids dewatering and residuals handling equipment</li> </ul> </li> <li>• Pro rata share of capital costs of off-site co-digestion facilities that receive residuals from a treatment works</li> </ul>	<ul style="list-style-type: none"> <li>• Upgrade, repair, replacement, or installation/construction of new:               <ul style="list-style-type: none"> <li>○ Nutrient removal processes</li> <li>○ Filtration systems</li> <li>○ Disinfection processes</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Upgrade, repair, replacement, or installation/construction of new:               <ul style="list-style-type: none"> <li>○ Pipes</li> <li>○ Pump stations</li> <li>○ Force mains</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Installation of separate sanitary and storm sewers</li> <li>• Downspout disconnection</li> </ul>

Climate Resilience for Treatment Works	Security
<ul style="list-style-type: none"> <li>• Sea walls</li> <li>• Levies/dykes/berms</li> <li>• Relocation/elevation of certain assets or entire facility above current/projected flood stage</li> <li>• Installation of flood attenuation, diversion, or retention infrastructure within or beyond the footprint of a treatment works that protects the treatment works including floodwater channels/culverts, green infrastructure, and natural systems capable of mitigating a storm surge (e.g., barrier beach and dune systems, tidal wetlands, and living shorelines)</li> <li>• Installation of wind resistant features</li> <li>• Saltwater resistant equipment/components</li> <li>• Backup generators and fuel transport and storage tanks</li> <li>• Portable pumps</li> <li>• Floodwater pumping systems</li> <li>• Physical hardening of electrical systems/equipment</li> <li>• Dry flood proofing of structures</li> <li>• Elevated walls/caps for treatment tanks</li> <li>• Installation of redundant equipment/components</li> <li>• Overflow tanks/tunnels</li> <li>• Regionalization/interconnections</li> </ul>	<ul style="list-style-type: none"> <li>• Fencing</li> <li>• Security cameras</li> <li>• Security lighting</li> <li>• Motion detectors</li> </ul>

### 2.3 Eligible Applicants

Eligible Applicants are any Nebraska municipality or intermunicipal agency that has identified a site for locating and constructing a publicly-owned treatment works for a new meat processing facility.

## 3 GRANT AMOUNTS

The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program can provide grants up to \$20,000,000.00.

## 4 APPLICATION REVIEW & APPROVAL PROCESS

DED will develop, make available, and accept applications at a date to be determined through its GMS, AmpliFund. The application requires, at minimum the following information:

- **Project site development plan.** Attach a map of the project area depicting wastewater pretreatment and runoff control plan.
- **Completed Independent third-party project economic impact study.** Attach economic impact study indicating local economic impact resulting from the construction and operation of the beef processing plant.
- **Project Timeline.** Describe project timeline and milestones (project wastewater pretreatment and runoff control site development work MUST be completed by June 30, 2023).

## 4.1 Application Timing and Process

Applications will be accepted at a date to be determined and awards will be issued to qualifying applicants until funds are exhausted. Applications must be completed via DED's GMS and must fully comply with all requirements within the time period specified. Applications that do not include all of the documentation or attachments required or have not been fully completed, will not be considered. At its discretion, DED may request supplemental materials from applicants.

The user guides referenced in **bold** can be found at DED's GMS help center: <https://opportunity.nebraska.gov/programs/amplifund/>.

## 4.2 Application Technical Assistance

Your application will be submitted electronically through DED's GMS. It will automatically close at the time specified. You will not be able to submit after that point. Once you have submitted your application, you cannot edit it. DED will receive automatic notification of your submissions.

### 4.2.1 Account Management

If you do not already have an applicant account, you will need to register for one (see **Registering for the Applicant Portal** user guide). You will need to add your staff as users to your organizational account (see **How to Add Users**). If you have hired an entity to apply on your behalf ("External User"), please follow the **External Users Guide** when setting up the account. It is best practice for the applicant organization to create an AmpliFund account, adding your External User as a user in your organization.

### 4.2.2 Application Sections

To successfully apply, you will need to complete all required fields and sections of the applications. Applications will have the following sections:

- Project Information
- Application Forms
- Budget
- Performance Plan

See DED's GMS support site for a program-specific user guide and general user guides and help videos on applying.

# 5 GUIDELINES & AWARD MANAGEMENT

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## 5.1 Award Overview

Once DED approves an application for an award, DED will issue a letter indicating as such to the Awardee. Along with the letter will be an organization questionnaire that the Awardee must complete fully and return to DED. Upon receipt of the organization questionnaire, DED will prepare and deliver to the Awardee a Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program Grant Award Agreement for review and signature. This process typically happens within 30-45 days of DED's receiving the fully completed organizational questionnaire.

Awardees must review, sign, and submit the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Grant Award Agreement and meet any required special conditions items before issuance

of the first disbursement. Award agreements are issued for a performance period that will extend from the agreement start date until December 31, 2026. All funds awarded must be obligated to eligible uses by July 1, 2024 and if so obligated, expended by the Awardee by December 31, 2026. Funds not obligated by July 1, 2024 will be returned to DED for transfer as required under LB1024. Obligated funds not expended by December 31, 2026 must be returned to DED for return to Treasury. For the purposes of the award, “obligation” means orders placed for property and services, contracts and subawards made, and similar transactions that require payment. Further instructions or other requirements about the award agreement may be provided to Awardees along with the NOA or by other written communication or notice.

## 5.2 Account Setup

Following DED’s issuance of the application approval letter, the Awardees will receive a GMS-generated email from AmpliFund Administrator, [no-reply@gotomygrants.com](mailto:no-reply@gotomygrants.com), indicating that the Awardee has an award and prompting you to log-in. There will be a user guide with instructions on how to log-in, based on whether or not your organization has an account. This email is sent to the Account Owner, which is typically the Primary Contact as identified within the Application. Awardees should check their spam or junk mail folder as email settings may direct this system-generated email there. If the Primary Contact’s information is no longer valid, the links in the email are expired, or the email is not received within 30 days of letter of approval, the Awardee should contact the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Coordinator.

### 5.2.1 Log-in

The application portal is distinct from the award management side of the GMS, i.e., the URL used to apply for your grant is different from the URL you will use for checking the status of and managing your grant.

To manage your grant, always go to: <https://ne.amplifund.com> using a supported browser: Google Chrome, Mozilla Firefox, or Microsoft Edge.

To set-up your grant, please follow **What to Do When you Receive a Grant** guide on DED’s GMS help center: <https://opportunity.nebraska.gov/programs/amplifund/>.

### 5.2.2 Add Users to your Account

Once the Awardee’s Primary Contact sets up their user account, the option to add other users to help manage the grant becomes available, as does the ability to be assigned or assign tasks to complete various steps of grant implementation (e.g., sign contract, submit completed ACH form, submit payment request, etc.). Please follow the **How to Add Users** guide on DED’s GMS help center.

### 5.2.3 Identify Awardee Grant Manager

After adding users to your account, the Awardee needs to identify a Grant Manager. This person will receive notifications (“tasks”) requiring action for implementation of the grant.

NOTE: The Recipient Grant Manager is the primary point of contact for all grant-related matters. All DED and GMS automated emails are directed to the Grant Manager.

## 5.3 Award Agreement and Award Disbursement Process

Following DED’s letter of approval, DED issues via DocuSign an electronic copy of the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award Agreement. Unless otherwise directed, the agreement and any special conditions are available within the GMS, under Tools > Documents. The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award Agreement is entered

into between DED and the Awardee. If the Awardee is an organization or other legal entity, an authorized representative of the Awardee must sign the contract.

The Awardee must review, sign, date, and return the agreement via DocuSign to accept the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control award. DED signs the contract after it is signed by the Awardee. Upon full execution of the agreement and the meeting of any required conditions specified in the contract, the Awardee must submit payment request.

#### 5.3.1 Payment Request and Disbursement Process Overview

Upon DED's approval of payment request, DED will disburse grant funds on a reimbursement basis per request up to the full amount of the grant to the Awardee. The funds are transferred electronically to the account designated on the State of Nebraska ACH Enrollment Form which must be submitted with the signed contract.

At any time, following the execution of the agreement and the meeting of special conditions of the agreement, the Awardee may submit the payment requests. An email from the AmpliFund Administrator will give notice to the Awardee Grant Manager that DED has approved the request for processing of payment. Upon subsequent processing, the email address(s) listed on the Awardee's ACH form receives notice.

Awardees can find detailed instructions for how to submit payment requests in the user guides located on DED's GMS help center, <https://opportunity.nebraska.gov/programs/amplifund/>. Payment of the reimbursement is subject to Awardee's submission of compliance materials (e.g., paid invoices, cancelled checks, etc.) for review and approval by DED.

The timing of the final disbursement request depends on the Awardee's ability to document expenditure of funds as required in the agreement but should be submitted to DED on or before the end of the contract term.

## 5.4 Compliance & Reporting Requirements

Once the grant awards are made, Awardees will be subject to applicable state and federal statutes and regulations which govern the use of the award funds. The following is a general overview of compliance and reporting requirements. It should not be considered an exhaustive review of all compliance and reporting requirements. In all instances, Awardees should review the statutes and regulations and agreement terms and conditions applicable to Awardee's use of their award.

#### 5.4.1 Uniform Administrative Requirements

The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award grant awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). Awardees should review the Uniform Guidance requirements applicable to Applicant's use of federal funds, and federally funded projects. Awardees should consider how and whether certain aspects of the Uniform Guidance apply. The following provides a general summary of compliance responsibilities under applicable federal statutes and regulations, including the Uniform Guidance, as described in 2020 OMB guidance. Note that the descriptions below are only general summaries, and all Awardees are advised to carefully review the Uniform Guidance requirements, any additional regulatory and statutory requirements applicable to the program, and the terms and conditions of the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award Agreement.

**Allowable Activities.** Each Awardee should review program requirements, including Treasury's Final Rule (31 C.F.R. Part 35) and the Awardee's Award Terms and Conditions, to determine and record eligible uses of funds. Per 2 CFR 200.303, Awardees must develop and implement effective internal controls to ensure that funding decisions under the award constitute eligible uses of funds, and document determinations.

**Allowable Costs/Cost Principles.** As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that an Awardee is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions of the award. Awardees must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.

Funds may be, but are not required to be, used along with other funding sources for a given project. Note that funds may not be used for a non-Federal cost share or match where prohibited by other Federal programs.

Treasury's Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonable proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed, or not in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

**Eligibility.** Under this program, if applicable, Awardees are responsible for ensuring funds are used for eligible purposes. Generally, Awardees must develop and implement policies and procedures, and record retention, to determine and monitor implementation of criteria for determining the eligibility of beneficiaries and/or subrecipients. Awardees will need to maintain procedures for obtaining information evidencing a given beneficiary, subrecipient, or contractor's eligibility including a valid SAM.gov registration. Implementing risk-based due diligence for eligibility determinations is a best practice to augment Awardee's existing controls.

**Equipment and Real Property Management.** Any purchase of equipment or real property with the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award funds must be consistent with the Uniform Guidance at 2 CFR Part 200, Subpart D. Equipment and real property acquired under this program must be used for the originally authorized purpose. Consistent with 2 CFR 200.311 and 2 CFR 200.313, any equipment or real property acquired using the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Award funds shall vest in the non-Federal entity. Any acquisition and maintenance of equipment or real property must also be in compliance with relevant laws and regulations.

**Period of Performance.** Generally, unless otherwise limited by this program, funds must be used for costs incurred by the Awardee during the period that begins on March 3, 2021, and ends on December 31, 2024. Award funds expended for the financial obligations incurred by December 31, 2024, must be expended by December 31, 2026.

**Procurement, Suspension & Debarment.** Awardees are responsible for ensuring that any procurement using award funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317

through 2 CFR 200.327, as applicable. The Uniform Guidance establishes in 2 CFR 200.319 that all procurement transactions for property or services must be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320, which allows for non-competitive procurements only in circumstances where at least one of the conditions below is true: the item is below the micro-purchase threshold; the item is only available from a single source; the public exigency or emergency will not permit a delay from publicizing a competitive solicitation; or after solicitation of a number of sources, competition is determined inadequate. Awardees must have and use documented procurement procedures that are consistent with the standards outlined in 2 CFR 200.317 through 2 CFR 200.320. The Uniform Guidance requires an infrastructure for competitive bidding and contractor oversight, including maintaining written standards of conduct and prohibitions on dealing with suspended or debarred parties. Awardees must ensure adherence to all applicable local, State, and federal procurement laws and regulations.

**Program Income.** Generally, program income includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards and principal and interest on loans made with Federal award funds. Program income does not include interest earned on advances of Federal funds, rebates, credits, discounts, or interest on rebates, credits, or discounts. Awardees of The Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program funds should calculate, document, and record the organization's program income. Additional controls that Awardees should implement include written policies that explicitly identify appropriate allocation methods, accounting standards and principles, compliance monitoring checks for program income calculations, and records.

The Uniform Guidance outlines the requirements that pertain to program income at 2 CFR 200.307. Treasury intends to provide additional guidance regarding program income and the application of 2 CFR 200.307(e)(1), including with respect to lending programs.

**SAM.gov Requirements.** Awardees are required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).

**Recordkeeping Requirements.** Generally, Awardees must maintain records and financial documents for five years after all funds have been expended or returned. Treasury may request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats. Awardees must agree to provide or make available such records to the State of Nebraska, Nebraska Department of Economic Development, and the U.S. Department of Treasury upon request, and to any authorized oversight body, including but not limited to the Government Accountability Office ("GAO"), Treasury's Office of Inspector General ("OIG"), and the Pandemic Relief Accountability Committee ("PRAC").

**Single Audit Requirements.** Generally, Awardees that expend more than \$750,000.00 in federal awards during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation at 2 CFR Part 200, Subpart F regarding audit requirements. Awardees may also refer to the Office of Management and Budget (OMB) Compliance Supplements for audits of federal funds and related guidance and the Federal Audit Clearinghouse to see examples and single audit submissions.

**Civil Rights Compliance.** Awardees are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of the funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or

services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and Treasury's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

**Davis-Bacon Act.** While the Davis-Bacon Act requirements (prevailing wage rates) do not apply to projects funded solely with award funds from the SLFRF program, except for certain SLFRF-funded construction projects undertaken by the District of Columbia, when undertaking capital expenditures, Treasury encourages awardees to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages awardees to prioritize in their procurements, employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws. Additional standards may be applicable based on state statutes and award agreement terms and conditions.

**NEPA Applicability.** The National Environmental Policy Act (NEPA) does not apply to Treasury's administration of the SLFRF program, although projects supported with SLFRF funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

To carry out any compliance responsibilities DED will collect and review information from Awardees to ascertain their compliance with the applicable requirements before and after providing financial assistance. Treasury's implementing regulations, 31 CFR part 22, and the Department of Justice (DOJ) regulations, Coordination of Non-discrimination in Federally Assisted Programs, 28 CFR part 42, provide for the collection of data and information from Awardees (see 28 CFR 42.406). DED may request that Awardees submit data for post-award compliance reviews, including information such as a narrative describing their Title VI compliance status.

## 5.5 Reporting Requirements

All Awardees must complete financial, performance, and compliance reporting as required by the Nebraska Meat Processing Wastewater Pretreatment and Runoff Control Program Award Agreement. Expenditures may be reported on a cash or accrual basis, as long as the methodology is disclosed and consistently applied. Reporting must be consistent with the definition of expenditures pursuant to 2 CFR 200.1. Awardees should appropriately maintain accounting records for compiling and reporting accurate, compliant financial data, in accordance with appropriate accounting standards and principles. In addition, where appropriate, Awardees must establish controls to ensure completion and timely submission of all mandatory financial, performance, and/or compliance reporting. Awardee shall provide a copy of the results of their annual single audit or a programs specific audit when applicable.

Awardees can find detailed instructions for how to submit reporting requirements in the user guides located on DED's GMS help center, <https://opportunity.nebraska.gov/programs/amplifund/>.